



Advancing Relationships Developing Leaders Building Opportunities

#### CERTIFICATE OF ATTENDANCE

Workshop: Fundamentals of Facilities Management

Instructor: Robert Falaguerra

This is to confirm that:

### Roger Thijs

attended and completed the Construction Institute workshop.

This workshop was held on the University of Hartford's Asylum Avenue campus from 8:00 a.m. – 12:00 p.m. on 12/11/2007

Colleen Kruger

Director of Continuing Professional

Education

The Career Counseling Center/University of



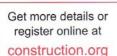
# Fall 2007/ Winter 2008

Advancing Relationships **Building Opportunities** Creating Leaders

## **Professional Development Workshops**

Design, Construction & Facilities Management













University of Hartford





### Fundamentals of **Facilities Management** Facilities Management Certificate Requirement

Tuesday, December 11 This workshop will be an overview of the basic

skills that a facilities manager must possess to

develop and execute the strategic and operational mission of the core business team assisting an organization in anticipating and responding to both internal and external customer needs. Participants will learn about the multifaceted roles of the facility manager and how to plan and manage facilities more effectively. Topics include administration, maintenance and operations, facility planning and development, design and construction, project management and scheduling,

compliance, financial planning and controls,

contracting and procurement. Robert J. Falaguerra